

Please complete and return this form to:

Official Secretary to the Governor of New South Wales
Government House Sydney
Macquarie Street
SYDNEY NSW 2000
enquiries@governor.nsw.gov.au

With the many patronage requests received by the Governor, it is necessary to request supporting documentation to assist patronage consideration. Requests for the Governor and/or Spouse to be patrons of an organisation should include the following supporting documentation:

- Memorandum and Articles of Association, or Constitution
- Recent annual report (if published) or statement of the organisation's activities (if no annual report is available)
- Recent financial statements, giving evidence of financial stability
- Evidence of longstanding and continuity (at least five years), and a sustained record of achievement
- Suggestions of how the organisation would involve its patron in its activities

ADMINISTRATIVE DETAILS

Full name of your organisation	
Does your organisation trade under a different name? <i>(if so please provide details)</i>	
Are you seeking patronage from Governor Beazley, Mr Wilson or from them both as Joint Patrons?	
Website details	
Postal Address	
Physical Address	
Primary contact for your organisation for administrative purposes:	
<i>Name (including Title and post nominals)</i>	
<i>Position</i>	
<i>Phone number</i>	
<i>Email</i>	
The most senior office holder for your organisation:	
<i>Name (including Title and post nominals)</i>	
<i>Position</i>	
<i>Phone number</i>	
<i>Email</i>	

In what year was your organisation established?	
What sort of legal entity is your organisation? <i>(Statutory authority, Incorporated association, Informal entity, Other)</i>	
Is Vice Regal Patronage being sought on an ongoing continuous basis or for a one-off event?	
Which sector best describes your organisation? <i>(e.g. medical, sport, arts, military)</i>	
In no more than 100 words please describe the mission/purpose of your organisation	
What is the reach/rank of your organisation <i>(e.g. national body, local branch, peak body)</i>	
Does your organisation employ staff? <i>(if so please provide broad details and the number of employees)</i>	
How many members are on your Board of Directors/Management Committee?	
If your organisation has members how many does it currently have?	
What are your organisation's principal sources of funding?	
Has your organisation previously had any form of Vice Regal patronage?	
Does your organisation currently have any other Patrons? <i>(if so please list)</i>	
Please describe how active your organisation is in the community	

Thank you for your time to complete the form. Should you have any questions regarding the progress of your organisation's request for Vice Regal support, please phone Government House Sydney on 02 9228 4111 or email enquiries@governor.nsw.gov.au



**GOVERNMENT HOUSE
SYDNEY**

Organisation Declaration

I confirm that the information being provided is true and accurate. I understand that any inaccurate or incomplete information may impact on the decision by Government House Sydney to recommend Vice Regal support to my organisation.

Name: _____

Position: _____

Signature: _____

Date: _____

Note: this information is sought for the sole use of Government House Sydney and will not be disclosed to a third party without the consent of the originating body.